

Standard Operating Procedure

700.21 Bicycle Patrol Unit

Number Series: 700 - Specialized Unit Sheriff's Approval: <u>Digital</u>

Approved Date: February 28, 2019

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POLICY

The Bicycle Patrol Unit establishes the responsibilities and training of a Bike Patrol Deputy and outline the specifications, care, and operational use of the Law Enforcement Mountain Bike and Related equipment.

PROCEDURE

A. Safety

- 1. Personnel shall wear an approved bike helmet at all times when operating a bike. The wearing of approved eye protection is encouraged.
- 2. Safety illumination devices shall be utilized in accordance with applicable law.
- 3. Bikes shall be inspected prior to use. Special attention should be given to proper adjustments, worn, parts, defects and/or any condition affecting safe operation.

B. Bike Assignment

1. In order to properly match Deputies with the correct bike and to maintain the integrity of bike care. Bike Patrol personnel shall have a "primary" bike assigned to them.

C. Training

- 1. Bike Certification School
 - a. All Deputies assigned to Bike Patrol shall successfully complete a forty (40) hours basic Bike Certification School.
 - 1. A "Notice of Training" and certificate documenting the successful completion of the school shall become a permanent part of the Deputy's Training File.

D. Bike Care and Maintenance

- 1. Personnel shall maintain assigned bikes in clean, safe and good working order at all times. Any damage or inoperable conditions shall be reported to the appropriate Supervisor as soon as possible.
- 2. Modifications to bikes are prohibited unless approved by a Supervisor.
- 3. Routine repairs shall be made by bike operators and approved by the Bike Patrol Supervisor.
- 4. Tune-ups, overhauls, and major repairs shall be approved by the Bike Patrol Supervisor and completed by the Agency approved vendor.
- 5. Bikes shall not be left unsecured except in emergencies.

- 6. When transporting bikes on Patrol Units, the issued bike rack must be used. Bikes shall be properly secured to prevent damage to bikes and wheels.
- E. Deployment and Supervision
 - 1. Sheriff's Office Bike Patrol personnel are utilized for close citizen contact and for the purpose of providing a highly mobile law enforcement presence in relatively confined areas not suitable for Patrol Vehicles.
 - 2. Bike Patrol personnel shall work in both Districts. Routinely, Bike personnel report to the on-duty Supervisor for assignment. When supporting Patrol Units, Bike personnel shall coordinate, cooperate, and is held accountable to the on-duty Supervisor.
- F. Uniforms and Accessories
 - 1. Personnel assigned to Bike Patrol shall wear Agency approved uniforms. No personally owned, accessories may be worn without prior approval of the Chief Deputy.
 - 2. Each Deputy assigned to Bike Patrol shall be issued four (4) pairs of bike shorts, four (4) shirts, and other apparel as approved by the Sheriff.
 - 3. Uniform apparel or equipment shall not be tested without prior approval of the Chief Deputy.
 - 4. Any request to change the issued uniforms and/or equipment shall be writing to the Chief Deputy.

DEFINITIONS

None

REFERENCES

State/Federal Regulations: None
CFA: None
Forms: None
Other Policy/ Procedure References None